

Share The Vision Board - Annual General Meeting 2019

Thursday, December 5th 2019, Judd Street London

Present: James Bartlett (RNIB), Emily Cross (CILIP), Mark Freeman (Stockton Libraries/Libraries Connected, Nick Fuller (ASCEL), Mark McCree (Chair/Blackpool Libraries), Claire Robe (ACE Observer), Emma Scott (Secretary/Calibre), Jennifer Stewart (SLIC Fife).

Apologies: Alex Britton (Clearvision), Jackie Chelin (SCONUL), Naomi Kenny (SLIC Falkirk), Helen Poston (Libraries NI Observer), Zina Sabovic (British Library), Fiona Williams (Explore York, Libraries Connected).

Agenda Items	Notes	Action
1. Welcome, introductions & apologies for absence	The Chair welcomed all to Annual General Meeting for 2019; and gave apologies for those who were unable to attend (see above).	
2. Minutes of the meeting 6th December 2018.	Minutes of the last AGM on 6 th December 2018 were agreed: Proposed, Mark Freeman; and seconded by James Bartlett.	
3. Approval of the Annual Report & Accounts	<p>Annual report</p> <p>Mark McCree ran through the annual report for 2018-19, commenting that it was a transitional period for the board and highlighting the key points, including:</p> <ul style="list-style-type: none">• Developing positive working relationships with external individuals in various capacities, in order for us to grow capacity and expertise e.g. Marsha Lowe, David Fay, and John Vincent. This gives us a strong model to move forward with.• Reviewing Six Steps Promises.• Ongoing production of the Bulletins.• Review and relaunch of the Reading Sight website.• Possibility of working with the Ulverscroft Foundation. <p>Risks - The main risk, i.e. financial stability, was mentioned. Share The Vision (STV) currently has healthy reserves, but if contributions decline then this could be an issue in the future.</p> <p>Work Plan – Activities to take forward into next year are:</p> <ul style="list-style-type: none">• Spreading good practice• Ongoing development of Six Steps• Continuing to ensure public libraries are accessible and usable	

- Maintaining existing partnerships (e.g. ASCEL, SCONUL) and influencing other stakeholders
- Ensuring STV remains sustainable

It was noted that James Bartlett and Nick Fuller were not included on the draft version of the Annual Report, pending clarification of their formal start dates (as Board Member). James joined the board in December 2018 and Nick Fuller joined in February 2019, so both fall into the time period covered by the Annual Report, which were duly updated to reflect this.

Financial Report / Accounts

Mark Freeman noted that the restricted reserves were now at zero, as the previously remaining money had been spent on IFLA activity.

The Annual Report and Finance Report and Accounts were accepted with noted amendments to Board Membership details: Proposed by Emma Scott; and seconded by Nick Fuller.

4. Election of Chair 2018-2019

Mark McCree was the sole nomination for Chair. Mark Freeman proposed Mark McCree as Chair; and this was seconded by Nick Fuller.

Mark Freeman thanked Mark McCree for his good work as Chair.

Emma Scott was nominated as Company Secretary; Proposed by Mark McCree, seconded by Mark Freeman.

Mark Freeman continues to take on Treasurer duties.

5. Appointment of auditor 2018-2019

The Board unanimously agreed to re-appoint Merchant Macdonald to provide accountancy/auditing services for Share The Vision for the financial year 2018-2019.

6. Close of meeting / Next meeting date

The meeting was brought to an end.

The date of next AGM will be **Thursday 10th December 2020 at 2.30pm**

Finally, all attendees formally acknowledged Julie Gibson's contribution to the board and thanked her for her support whilst working for the RNIB and then as an independent observer. The Board wished her well for the future.

Signed:



Mark McCree (Chair) December 2019