

# **Share the Vision**

## **Minutes of a meeting of the Board**

**29<sup>th</sup> June 2017 at Edinburgh Central Library, George IV Bridge, Edinburgh EH1 1EG  
and via Skype**

Agenda

### **Attendees:**

Julie Gibson, Mark Freeman (Chair), Frances Mason (Secretary), Paul McCloskey, Mark McCree, Emma Scott, Fiona Williams

### **Apologies:**

Jemma Francis (MALD), Katie Lusty (ACE), Norma Millar, (Libraries NI), Jackie Chelin, Jerry Shillito, Mark Taylor (CILIP)

### **Guests:**

None

## **1 Welcome, introductions and apologies for absence**

## **2 Notification of any other business**

MMc tabled: inter-library loans/Bee Aware

## **3 Meeting 23<sup>rd</sup> March 2017**

Minutes of meeting 23 March 2017 agreed

## **4 Matters arising not covered elsewhere on the agenda**

MF gave some information about the Innovation Network. Possible potential for attendees of the recent Six Steps training to set up a Sight Loss Group.

Banking: Given the experiences over the last couple of years with Bank of Scotland, MF had investigated other banks for accounts with no charges, that might be easier to access and manage. Santander was the only contender and the Board agreed that it should proceed to switch accounts on confirmation of a charge-free account, later this year.

## **5 Workplan 2016-2017**

### **5.1 Progress and responsibilities**

No changes to report.

## 6 Public libraries.

### 6.1 SCL Oral update on projects and work plan/Development of Universal Offers

- 6.1.1 MF reported lots of change happening at SCL, so projects quiet at the moment.
- 6.1.2 Reading Offer – Reading Friends project from The Reading Agency involves four Library Authorities, each of which is now part of the Library on a Shelf pilot. These are Oldham, West Sussex, Sheffield and Newcastle.
- 6.1.3 Health Offer – New Books On Prescription launch is imminent. **ACTION:** *MMc to Contact Julie Spencer at Bolton re accessible formats of the listed titles and possible alternatives.*
- 6.1.4 Cultural offer: launching in October – speaker needed – Living Paintings <http://www.livingpaintings.org/> was suggested.
- 6.1.5 Learning Offer:
- 6.1.6 Information Offer:
- 6.1.7 Single Sign-On: no progress to report.
- 6.1.8 Review of accessible services in libraries MF reported there seems to be no progress on this and though £15,000 has been allocated for it, no-one has yet been allocated the work.

### 6.2 SCL Executive update

- 6.2.1 In second year of 2-year funding stream, and to facilitate implementation of a new structure next year, officers were elected for one year instead of the usual two. New structure should be finalised by October 2017, and AGM to be held January 2018.

### 6.3 6.3 Six Steps

#### 6.3.1 Training Module

Feedback on this to date is extremely positive, but some library services are still unaware that the module is available. Someone raised an issue with one of the questions saying it needs two answers so this has been forwarded to Helen Leech.

#### 6.3.2 Six Steps sign up progress (Arts Council funding)

There are still a few library authorities not yet signed up.

#### 6.3.3 Scottish Six Steps (PMcC)

All Scottish services signed up. Training sessions to be confirmed for Aberdeen City and Glasgow.

#### 6.1.4 Six Steps Workshops feedback

London, Bristol, Manchester and Birmingham all resulted in excellent feedback. Agreed all; four sessions had been very successful and that East Sussex has asked for some extra sessions. This is agreed if all costs are covered by East Sussex.

## 7 RNIB Update

### 7.1 New Director

- MMc reported that Solutions (the area of RNIB that the library sits in) has a new Director, Scott Lynch, who formerly worked for Amazon.
- RNIB held a #ShadesForSight social media event on National Sunglasses Day, 27 June 2017.

### 7.2 MANIL 2017 feedback

Great response this year from public libraries, and social media mentions have increased again since last year. Several pro-active enquiries from both libraries and members of the public, more so than in the past. **ACTION:** JG to circulate an update.

## 8 Library on a Shelf (MMc/MF/JG)

### 8.1 Library on a Shelf delivery progress

All remaining units being dispatched this week/next week. Still waiting for one shelf unit to arrive from supplier for the final one. Very positive feedback received so far. Agreed some formal evaluation needs to be planned towards the end of 2017. Stirling will receive a unit for Scottish side.

### 8.2 Reading Friends

ES reported on her attendance at the Reading Friends Project meeting. She had asked about the nature of the project and how libraries could get involved.

- The project focuses on socially isolated people, libraries can take that idea and adapt for their own activities.
- Work going on around Kindles, flashmobs, poetry events and intergenerational reading
- A presentation was delivered on training volunteers to support
- Discussions around wording and graphics
- Little detail available for a project that is funded already
- Attendees included dementia professionals, libraries, SCL, Carers UK etc. two more meetings planned for September and November. Agreed ES attend on behalf of STV.

## **9 Arts Council Update**

### **9.1 Ambition for Libraries /Task Force update**

No update – currently no Minister in place and purdah. SLIC has commissioned research evidence on KPIs and outcomes – overview report will be published on efficacy of measures.

### **9.2 Arts Council Libraries Opportunities for Everyone fund**

***ACTION:** MF to speak to John Vincent about potential Six Steps session in East Sussex.*

## **10 British Library Update - JS**

No update.

## **11 CILIP Update - MT**

No update.

## **12 Academic libraries – JC**

No update.

## **13 Projects**

### **13.1 Reading Sight update**

MF updating the site periodically.

### **13.2 Reading Friends/Reading Agency**

(See 8.2)

## **14 Future events 2017**

- **IFLA 2017 – Poster Session**

MF working with Stockton Council Marketing Team on this.

- **IFLA 2018**

Deferred

- **CILIP Conference 2017 STV paper**

MF to deliver this session on the Wednesday.

## **15 Right to Read Alliance**

No update.

## **16 Communications**

### **16.1 Website & social media**

Board members list needs to be updated.

### **16.2 Future STV Bulletin arrangements**

Discussed options for re-starting the Bulletin since the sad loss of David. MF explained options. Agreed that content can be contributed by John Vincent (accessibility and diversity), former board member Christine Ronaldson (LACA). David Fay, former Head of Newcastle Libraries is willing to collate and publish the Bulletin; contributors can send content directly to him for inclusion. Same costs as before can be shared between these three, at one day each per month.

## **17 Recent and current consultations**

MMc raised Marrakech Treaty, which was ratified by EU, but UK is leaving the EU. Unclear on future of this.

## **18 Finance**

### **18.1 Paper from Frances Mason/Mark Freeman**

Paper supplied ahead of meeting. Bank balance healthy and bank statements being received more frequently.

## **19 Board administration**

- **2017 contributions/letters**

Hard copy letters and invoices sent out by post. Contributions arriving steadily.

- **Coordinator/Company Secretary recruitment**

Frances Mason (Secretary) is retiring and her last meeting will be in September. Suggestions for succession to be submitted ASAP to allow for direct discussion with Frances at the next meeting.

## **20 Board members' activities relating to STV**

Mostly covered in other areas of the agenda, and a short update from PMc.

## **21 Any other business**

'Bee Aware' Scheme update from MMc. Agreed that information on borrowing materials should be owned by STV, and that TCR had up to £15k available to support.

Funding can be used to supply guidance folders for libraries, containing loose sheets that can be updated periodically via sending PDFs electronically.

**ACTION:** *MMc to share RNIB's proposal for future scheme.*

## **22 Next meetings**

Discussed using Skype for future meetings and this was agreed in principle for some meetings. However we should meet at least once a year for AGM.

### **Next meeting dates:**

September 28<sup>th</sup> 2017

November 30<sup>th</sup> 2017